

POSITION	Partnership & Stakeholder Development Advisor	STATUS	Fixed term contract – 6 months
REPORTS TO	Executive Manager Advocacy, Stakeholder, Digital, Communications (EMASDC)	LOCATION	Cheltenham, Victoria
VISION AND STRATEGIC GOALS			
<p>Better Place Australia has a vision of “An Australia where all people experience positive relationships, truly value each other and live safer, more fulfilling lives”. Our purpose is “To empower people to become more resilient and experience improved wellbeing to better determine their futures”.</p> <p>Our organisational values are at the forefront of all interactions with our employees, our clients and our stakeholders.</p> <p>We are:</p> <ul style="list-style-type: none"> • Creative • Caring • Welcoming • Responsive; and • Thriving <p>As a community focused ‘for-purpose’ organisation with an ever-growing range of psychological and community support services, Better Place Australia is taking a leadership role in the provision of high-quality, effective services for a wide range of community groups across Victoria.</p>			
PURPOSE OF ROLE			
<p>To support the implementation of Better Place Australia’s partnership plan and foster relationships with stakeholders, including Ministerial staff, government agencies and sector not for profits. Supporting BPA programs in elder abuse prevention, family law/mediation, and mental health.</p>			
WORK PERFORMED			

Partnership Development:

Support the implementation of the new partnership plan, identify strategic opportunities, and formalize agreements to enhance Better Place Australia's reach and impact.

Collaboration and Coordination:

Work with internal service area teams to align partnerships with service delivery priorities and ensure representation at key sector forums.

Stakeholder Relationship Development:

Work with BPA leaders to build and maintain relationships with key stakeholders, ensuring effective communication and fostering long-term collaboration.

Strategic Planning and Reporting:

Contribute to the enhancement of the stakeholder engagement plan, monitor effectiveness, and prepare detailed reports for leadership.

Advocacy and Influence:

Seek advocacy opportunities for Better Place Australia's services in key forums, promoting awareness and engagement.

Risk Management:

Identify and address risks related to stakeholder engagement and alert Government policy changes that will influence future priorities.

Key Deliverables:

- Implementation of partnership plan with partnership goals set for each service or regional area
- Positive feedback from stakeholders on communication and collaboration.
- Staff have the knowledge and tools to grow partnerships within the 6-month period.
- Increased engagement with stakeholders in aged care, mental health, and family law sectors.

Additional information:

- Travel may be required to attend stakeholder meetings and events.
- Flexible working arrangements available in line with Better Place Australia's policies.
- Potential for contract extension based on organisational needs and funding.

REQUIRED QUALIFICATIONS, KNOWLEDGE AND EXPERIENCE

- Proven experience in stakeholder engagement or partnerships development (3+ years preferred).
- Experience in human or family services, aged care reform, government advisory roles, family violence, mental health, or family law is highly desirable.
- Strong interpersonal, facilitation, and documentation skills
- Strategic thinking and project management skills.
- Understanding of Better Place Australia's focus areas (e.g., elder abuse prevention, mediation, mental health, aged care). Familiarity with systemic challenges in family law, aged care, and financial well-being.
- Tertiary qualified in a relevant discipline including community services, public policy, or related fields (or equivalent experience).

PERSONAL COMPETENCY REQUIREMENTS

- Excellent written and verbal communication skills.
- Highly developed interpersonal skills.
- The ability to rapidly develop rapport with external and internal contacts.
- Demonstrated experience in working collaboratively with a multi-disciplinary team.
- Excellent stakeholder management skills.
- Proficient time management skills.
- Demonstrated experience in briefing audiences on mutual opportunities.
- Ability to structure and track a contact map.

RISK SCREENING

- Current Victorian driver's licence and access to own transport.
- Current satisfactory National Police check.
- Working with Children Check.

KEY RELATIONSHIPS / INTERACTIONS

Internal

- CEO.
- General Managers and Executive Leadership group (GMEL).
- BPA regional staff and network participants.

External

- Identified targets for partnership development.
- Funding bodies.

GENERAL INFORMATION

Better Place Australia is a for-purpose organisation, providing services for all members of the community regardless of religion, age, gender, sexuality, lifestyle choice, cultural background, or economic circumstances. We offer a workplace culture reflective of a vibrant, learning organisation where our people are highly engaged in their work and committed to making a difference. At BPA, we all have a shared responsibility for supporting a culture of inclusivity and diversity. Our organisation is committed to child safety, and we carry out police record, working with children and reference checks to ensure that we are recruiting the right people.